

Sprint Backlog Grooming Meeting Minutes:

Project: Phishing Campaign

Attendees: Michaela Dunston, Mario Vega, Eduardo Chung, Alejandro Arrocha

Start time: 21:48

End time: 21:53

Sprint Goal: Phishing Campaign Implementation

- **Task:** Research of campaigns launch, determining approach, software, & research Phishing training for end users.
- **Acceptance Criteria:**
 - Analyze phishing data to identify trends and areas for improvement in security measures.
 - Identify areas where security gaps persist and conduct targeted training sessions.
 - Main goal is to encourage safer online behaviors and responsible use of technology.
 - Acknowledge and reward individuals that demonstrate cybersecurity practices.
 - Assess the improvement in Cybersecurity knowledge through pre- and post-campaign surveys.
 - Phishing Training Campaign finalization.
 - Completion of the Presentation.
 - Completion and a clear description of the presentation objective are necessary.
 - Collect all the data pertaining to the subject before initiating the attack.
- **Priority:** High
- **Definition of Done:** All acceptance criteria are met, and the documentation is updated.
- **Notes/Comments:** All documents requested by the moderator must be collected and recorded for the deliverable file.